



## Package Pricing 2023

### Initial Plan

**For the client that is not clear of their needs yet, maybe hasn't chosen a location/property or needs some help jump-starting the process. We provide a 2-3 hr Initial Consult for \$695.00.**

**Hourly consult thereafter for \$150.00.**

### Month Of

**For the client that all items and vendors in place but needs a little help managing the final stages, trusting choices, following up with vendors and bringing the event to the stress-free finish line.**

**\$4500**

*Services to include but not limited to:*

### ***Meeting the Couple***

Your planner will start with an initial meeting upon booking and then again 30 days prior to the event date. These meetings can be completed over the phone or in person.

### ***Managing Vendors***

At the 30 day prior to event meeting, your planner will need to be provided with all vendor information (contracts if available) with contact numbers, email etc. Based on the vendor contracts and communication with the host property, the planner will be contacting all vendors to review contracts. This will be the time to confirm arrival and departure times, special needs such as power for the band or DJ, playlists, wedding processional/ceremony songs, review of rental items, rental company needs for delivery and pick ups, photo schedule and locations. After contacting each vendor with specific needs and arrival times etc, a preliminary timeline of the whole weekend will be constructed. The timeline will be shared and reviewed with bride/groom, host location and all vendors. This part of the planning process is critical to the success of the event.



### ***Final Meeting***

An in person meeting, usually earlier in the event week upon client arrival.

This organizational meeting is to review the constructed timeline and confirm that the couple's vision of the wedding is fulfilled. We will talk through the timeline, review any items in the "to be determined" category and go over any last-minute concerns. This is a great time to discuss concerns, stresses, family or bridal party dynamics and final stages of planning process. Final numbers and selections for meals, seating charts, escort cards, place cards, décor items and install directions etc. Your planner will also handle any checks to be distributed to vendors on event day.

### ***Wedding Rehearsal***

Your planner will work with the officiant to get the wedding rehearsal started. Your planner will introduce themselves and greet all participants. This will be the time for your planner to put a face with a name to any wedding guests that will play a role during the event or with set up. Your planner will provide assistance in directing all of the family and wedding party through the steps of the actual wedding from the timing of walking down the aisle, where to stand, when to hand off the bouquet, what side to walk on etc. Formats can be suggested or provided or will follow the vision suggested by the bride/groom and or officiant.

### ***Day of***

Your planner/planners will be onsite for 10 hours and manage all stages of the event including picking up lunches for bridal party, pinning on boutonnieres for groomsmen, finding family members for photos, cuing processional of ceremony and ceremony music, bustling dress, coordinating entrances at cocktail hour, first dance, toasts, overseeing food and beverage service, guest special needs (i.e. dietary concerns, etc.), cake cutting, transportation for guests.

\*If event closing is needed and exceeds package hours this may be contracted separately.

### **Collaborative Plan**

**For the client that wants to work as a team, with the guidance of our expert planners to fulfill their vision.**

**6500.00 and up**

### ***Forms***

This package starts with an Interview Form, in anticipation of our initial meeting. It allows us to be able to best service you in the most personal way. The more we know about you as people, as a couple and of your vision of the day, the better we can help you fulfill a day that is not only running seamlessly, but also reflecting your personalities and personal tastes. Together we will create this event that is uniquely you-guided by our expert advice.



### ***Initial Meeting***

A time to get acquainted, communicate your vision, and springboard the planning process. Here we can address vendor, site selection and other details to move forward with a plan of action.

### ***Communication***

After the initial meeting, a Google Doc Folder will be established. This folder will host and organize all information regarding the wedding. It includes event Weekend Timeline, Task Checklist, Budget sheet, Visual Inspiration Guide, Vendor Contacts, Executed Contracts, Seating Charts and Space Guide. This folder will act as a comprehensive communication tool to keep us organized and on track together.

### ***Monthly Consultation***

Your planner will offer expert advice, consultation and strategic planning to fulfill your event vision. This package is based on the client's specific needs and includes vendor recommendations, site selection, menu planning, budget management, review of contracts, booking and managing of rentals, scheduling of event-day timing, design and décor consult and more. As needed, we will schedule a monthly review meeting and management of the provided month-to-month timeline.

### ***Month Of Service***

In addition, this package also includes the above described in [Month Of](#) services.

### **Full Plan**

**For the wedding client who needs a partner and full support from the region's most experienced event planners to make their planning process worry and stress free. \$9500.00 and up**

Includes all services from both the [Collaborative Plan](#) and [Month Of](#) plan (above). Also included, satellite event planning such as welcome dinner, rehearsal dinner, transportation, room blocks, etc. Your planner will provide additional peace of mind of regular support, negotiate contracts and services from all vendors and support in logistics and design services.

\*Invitation, Website and RSVP services can be contracted separately.



## Additional Fees

**Add on:** Billed hourly at \$150 to contracted clients

Stationary Coordination - Save the date, invitation, menu, programs, place cards, escort cards and signage.

Wedding Website Build and Management

Concierge Services - Coordination of activities such as; olympic activities, outdoor adventures, hotel reservations

Closing Services - Additional hours past the 10 hour day of package

Other:

Travel: Fees added for travel to venue outside of 30 mile radius \*based on mileage rates or travel reimbursement plus time

Rental Management: Fee added for coordination of full rentals for tenting and catering rental needs etc. This fee is assessed to specific event.